

ITEM CARD

Attachment No. 1 into Regulation No 3/07/2020
of 13 July 2020 *on the model card*
subject at the Higher School of Management
in Warsaw

I. GENERAL BASIC INFORMATION ABOUT THE SUBJECT (MODULE)										
ITEM NAME - PROJECT EVALUATION										
Name of the organizational unit leading the course:		Faculty of Management and Technical Sciences								
Name of the field of study, level of education:		Management I degree								
Learning profile:		General academic								
Name of the specialty:		Project management								
Type of learning module:		specialty								
Year/Semester:		Year 2 semester 4								
Person coordinating the subject:		M. Lewandowski, PhD								
Prerequisites (resulting from the succession of items):		Knowledge, skills and competences acquired as a result of teaching related subjects at first-cycle studies								
II. FORMS OF CLASSES AND NUMBER OF HOURS										
	Lecture	Exercise	Seminar	Laboratory	Workshop	Project	Seminar	Consultation	Exam/Passing	Total hours
Full-time studies	25	25								50
Part-time studies	12	12								24
III. METHODS OF TEACHING ACTIVITIES										
Forms of classes			Didactic methods							
Lecture			Multimedia presentations, discussions, feeding methods							
exercise			Exercises assuming hypothetical-deductive thinking of listeners, work with text and tests carried out in class, case study							
IV. OBJECTIVE LEARNING OUTCOMES IN RELATION TO LEARNING OUTCOMES FOR THE FIELD OF STUDY AND AREAS										
Lp.	Description of the learning outcomes in question							Directional effect reference		
Knowledge:										
1.	has advanced knowledge of the essence of project evaluation							ZO1_W01 P6S_WG		
2.	knows in depth the importance of project assessment and corrective action planning							ZO1_W09 P6S_WG		
3.	knows in depth the impact of project evaluation on the organization, customers and the local community							ZO1_W10 P6S_WG P6S_WK		
4.	Has extensive knowledge of the tools and methods of measuring the effectiveness of the project							ZO1_W11 P6S_WG		
Abilities:										

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1.	is able to use their knowledge – formulate and solve complex and unusual problems in the area of project evaluation and evaluate the project in conditions of uncertainty	ZO1_U01 P6S_UW
2.	is able to make decisions, evaluate the effectiveness of the project using various methods, techniques, measurement tools	ZO1_U03 P6S_UO
3	is able to assess the impact of the project on the organization, customers and the local community	ZO1_U05 P6S_UW
4	is able to verify the organization's strategies in the long and short term in order to minimize risk in the project assessment process, is able to evaluate and manage the results of the project team	ZO1_U08 P6S_UW
Social competences:		
2.	is ready to recognise the importance of knowledge of assessments in solving problems in the project implementation process	ZO1_K01 P6S_KK
4.	is ready to work in a project team, taking on the role of evaluator	ZO1_K07 P6S_KO
5.	is ready to evaluate, initiate and engage in the implementation of activities, projects m.in for environmental protection and sustainable development	ZO1_K06 P6S_KO
Lp.	Lecture:	Reference to the learning outcomes in question
1.	Introduction to project evaluation and its importance in the context of project management	ZO1_W01 ZO1_W09 ZO1_W10 ZO1_W11 ZO1_U01 ZO1_U03 ZO1_U05 ZO1_U08 ZO1_K01 ZO1_K06 ZO1_K07
2.	Project management areas.	
3	Project evaluation criteria - basics and practical application	
4	Project evaluation process and corrective action planning	
5	Terms and definitions for checking, evaluation of systems (types, features of evaluation) - Case Study.	
6	Internal evaluation and projects: - characteristics, - objectives, - procedures.	
7.	External evaluation of projects: - stages, - checklists, - benefits. See in Yniki (reports) – Case Study.	
8.	Project evaluation - tools and methods for measuring the effectiveness of the project	
9	Teamwork in projects - evaluation and management of project team results	
10	Use of information technology in the project evaluation process	
11	Risk assessment in projects - planning and minimizing risk	
12	Project cost management - project budget evaluation and control	
13	Project planning and quality assessment	

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14	Assessment of the impact of the project on the organization, customers and the local community.			
Lp.	exercises:			Reference to the learning outcomes in question
1.	Terms and definitions of systems auditing – Case Study.			ZO1_W01 ZO1_W09 ZO1_W10 ZO1_W11 ZO1_U01 ZO1_U03 ZO1_U05 ZO1_U08 ZO1_K01 ZO1_K06 ZO1_K07
2.	The process of certification of quality systems (certification of quality systems, certification rules, Polish Centre for Testing and Certification, recognition of certificates).			
3.	Accreditation (accreditation requirements, operation of the accreditation system).			
4.	Project evaluation process and corrective action planning			
5.	Tools and methods for measuring the effectiveness of the project			
6.	About the price and management of the project team's results			
7.	Planting and minimising risk			
8.	Risk assessment in projects			
9.	About price and control of the project budget			
10.	Project planning and quality assessment			
11.	Assessment of the impact of the project on the organization, customers and the local community			
VI. METHODS OF ASSESSMENT OF LEARNING OUTCOMES				
Learning outcomes	Verification method			Form of classes in which EUS is verified (Learning outcome)
Knowledge:				
ZO1_W01 ZO1_W09 ZO1_W10 ZO1_W11	Essay (written paper), multiple-choice test, discussion activity, assessment interview			Lecture + exercises
Abilities:				
ZO1_U01 ZO1_U03 ZO1_U05 ZO1_U08	Essay (written paper), multiple-choice test, discussion activity, assessment interview			Lecture + exercises
Social competences:				
ZO1_K01 ZO1_K06 ZO1_K07	Essay (written paper), multiple-choice test, discussion activity, assessment interview			Lecture + exercises
VII. CRITERIA FOR ASSESSING ACHIEVED LEARNING OUTCOMES				
Learning outcomes	Unsatisfactory assessment The student does not know and does not understand/cannot/is not	Grade range 3.0-3.5 The student knows and understands / can / is	Grade range 4.0-4.5 The student knows and understands / can / is	Very good rating The student knows and understands / can / is

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	ready:	ready:	ready:	ready:
For each of the learning outcomes identified for the Knowledge, Skills and Competences module	The student obtains less than 50% max. number of points	For each of the learning outcomes identified for the Knowledge, Skills and Competences module	The student obtains less than 50% max. number of points	For each of the learning outcomes identified for the Knowledge, Skills and Competences module

VIII. STUDENT'S WORKLOAD – NUMBER OF HOURS AND BALANCE OF ECTS CREDITS

Type of activity ECTS	Student load	
	Studies Stationary	Part-time studies
Participation in didactic activities (lectures, exercises, tutorials, project, laboratories, workshops, seminars) – SUM of hours – from point II	50	24
Exam/Passing		
Participation in the consultation		
Project / Essay	20	20
Independent preparation for didactic classes	15	26
Preparing to pass a teaching class	15	30
Total student workload (25h = 1 ECTS) TOTAL hours/ECTS	4 ECTS points/ 100 h	4 ECTS credits/ 100 h
Student load in classes in direct contact with the teacher	50	24
Student load in practical classes	50	76
Student load in practical vocational preparation classes		
Student load in research preparation classes		

IX. LITERATURE AND OTHER DIDACTIC MATERIALS

Basic literature:

- Direction quality. How to avoid mistakes in the project, Aleksandra Kunysz, Helion 2021

Supplementary literature:

- "Quality management with examples", A. Hamrol, Wyd. PWN, Warsaw 2005,

- "Process management in the enterprise", E. Skrzypek, M. Hofman, Wyd. Oficyna a Wolters Kluwer business, Warszawa a 2010.

- "Quality management in the enterprise", J. Toruński, Wyd. Podlasie University, Siedlce 2009,

- "Quality management. Theory and practice", A. Hamrol, W. Mantura, Wyd. PWN Warsaw, Poznań 2006.

Other teaching materials:

case studies, TED talks, support materials from the Internet.