

ITEM CARD

Attachment No. 1 into Regulation No 3/07/2020
of 13 July 2020 *on the model card*
subject at the Higher School of Management
in Warsaw

I. GENERAL BASIC INFORMATION ABOUT THE SUBJECT (MODULE)										
ITEM NAME: Modern project management										
Name of the organizational unit leading the course:		Faculty of Management and Technical Sciences								
Name of the field of study, level of education:		Management I I degree								
Learning profile:		general academic								
Name of the specialty:		Project management								
Type of learning module:		specialty								
Year/Semester:		Year 1 semester 2								
Person coordinating the subject:		Piotr Mikosik, PhD								
Prerequisites (resulting from the succession of items):		Basic management knowledge								
II. FORMS OF CLASSES AND NUMBER OF HOURS										
	Lecture	Exercise	Seminar	Laboratory	Workshop	Project	Seminar	Consultation	Exam/Passing	Total hours
Full-time studies	30	30								60
Part-time studies	12	12								24
III. METHODS OF TEACHING ACTIVITIES										
Forms of classes			Didactic methods							
Lecture			Multimedia presentations, discussions, feeding methods							
Exercise			brainstorming, case-study, problem methods, work with literature, exercises assuming hypothetical-deductive thinking of listeners, project tasks							
IV. OBJECTIVE LEARNING OUTCOMES IN RELATION TO LEARNING OUTCOMES FOR THE FIELD OF STUDY AND AREAS										
Lp.	Description of the learning outcomes in question							Directional effect reference		
Knowledge:										
1	Knows and understands best practices in the field of project management to an in-depth degree							ZO2_W13 P7S_WG		
2	Knows and understands in depth the essence and importance of communication and negotiation in project teams							ZO2_W12 P7S_WG		
Abilities:										
1	Knows how to use the acquired knowledge in professional activities, including innovative performance of professional tasks, as well as in running a business on their own account							ZO2_U02 P7S_UW		

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2	Is able to assess the impact of the environment on management phenomena and processes and to prepare and make management decisions, especially strategic ones	ZO2_U07 P7S_UW P7S_UK
Social competences:		
1	Is ready to critically evaluate the content received	FROM2_K01 P7S_KK
2	He is ready to think and act in an entrepreneurial way	FROM2_K06 P7S_KO
V. CURRICULAR CONTENT (LEARNING)		
Lp.	Lecture	Reference to the learning outcomes in question
1.	Project management models	ZO2_W12 ZO2_W13 RF2_U02 ZO2_U07 ZO2_KO1 ZO2_KO6
2.	Project management typology	
3.	Project life cycle	
4.	Design environment	
5.	Organizational determinants of project management	
6.	Building project teams	
7.	Communication in the project	
8.	Solving conflicts in the project team	
9.	Budgeting methods	
10.	Scheduling methods	
11.	Project risk management	
12.	Quality management in the project	
13.	IT support in project management	
Lp.	Exercises/Workshops	Reference to the learning outcomes in question
1	Project budgeting	ZO2_W12
2	Communication and conflict resolution in the project	ZO2_W13
3	Project risk assessment, SWOT analysis	ZO2_U02
4	Project management – case study	ZO2_U07 ZO2_KO1
5	Project success and failure factors	
6	Techniques to support the initiation and definition of projects	
7	Selection of project team members	
8	Project structure planning techniques	
9	Project lifecycle analysis	

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10	Managerial competences of the project manager			
11	Constructing requests for quotations			
12	IT systems supporting project management			
VI. METHODS OF ASSESSMENT OF LEARNING OUTCOMES				
Learning outcomes	Verification method			Form of classes in which EUS is verified (Learning outcome)
Knowledge:				
ZO2_W12 ZO2_W13	Written paper, presentation, discussion activity			InCourse / Exercises
Abilities:				
RF2_U02 ZO2_U07	Written paper, presentation, problem tasks, discussion activity			InCourse / Exercises
Social competences:				
ZO2_KO1 ZO2_KO6	Written paper, presentation, discussion activity			InCourse / Exercises
VII. CRITERIA FOR ASSESSING ACHIEVED LEARNING OUTCOMES				
Learning outcomes	Unsatisfactory assessment	Grade range 3.0-3.5	Grade range 4.0-4.5	Very good rating
	The student does not know and does not understand/cannot/is not ready:	The student knows and understands / can / is ready:	The student knows and understands / can / is ready:	The student knows and understands / can / is ready:
For each of the learning outcomes identified for the Knowledge, Skills and Competences module	The student obtains less than 50% max. the number of points for a given effect	The student gets from 50 to 59% max. the number of points for a given effect on a grade of 3 and The student gets from 60 to 69% max. the number of points for a given effect per grade 3.5	The student gets from 70 to 79% max. the number of points for a given effect per grade 4, and The student obtains from 80 to 89% max. the number of points for a given effect per rating 4.5	The student obtains more than 89% max. the number of points for a given effect
VIII. STUDENT'S WORKLOAD – NUMBER OF HOURS AND BALANCE OF ECTS CREDITS				
Type of activity ECTS		Student load		
		Studies Stationary	Part-time studies	
Participation in didactic activities (lectures, exercises, tutorials, project, laboratories, workshops, seminars) – SUM of hours – from point II		60	24	
Exam/Passing		1	1	
Participation in the consultation		1	1	
Project / Essay		10	10	
Independent preparation for didactic classes		13	33	
Preparing to pass a teaching class		15	31	
Total student workload (25h = 1 ECTS) TOTAL hours/ECTS		4 ECTS credits/ 100 h	4 ECTS credits/ 100 h	

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Student load in classes in direct contact with the teacher	60	24
Student load in practical classes	15	35
Student load in practical vocational preparation classes	15	30
Student load in research preparation classes	10	11

IX. LITERATURE AND OTHER DIDACTIC MATERIALS

Basic literature:

1. Pawlak M., Project Management, Wydawnictwo Naukowe PWN 2022

Supplementary Literature

2. Mingus N., Project Management, Helion Publishing House, Gliwice 2002
3. Frame D.J., Project management in organizations, Wig-Press, Warsaw 2010
4. Bradley K., Fundamentals of PRINCE 2 methodology, Center for Management Solutions CRM S.A., Warsaw 2012
5. Wysocki R., Effective project management, Warsaw 2012
6. Jones R., Project Management, Warsaw 2010

Other teaching materials:

- - Moodle, MS Teams