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Student's name and surname PESEL number/PASSPORT NUMBER

**INFORMATION ON THE PROCESSING OF PERSONAL DATA NECESSARY FOR THE FULFILLMENT OF OBLIGATIONS SPECIFIED IN THE HIGHER EDUCATION LAW**

In connection with my admission to studies at the Managerial Academy of Applied Sciences in Warsaw (MANS), I acknowledge and accept the fact that my personal data contained in my application for studies will be processed by MANS for the purposes necessary to fulfill the obligations specified in the Act of 20 July 2018 - Law on Higher Education and Science, as amended, and in other legal provisions, including for the purposes related to the implementation of the teaching process for the period of time required by law, in accordance with the provisions on personal data protection.

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| PLACE AND DATE | SIGNATURE \* |

**DECLARATION OF CONSENT TO THE PROCESSING OF EMAIL ADDRESS AND PHONE NUMBER FOR INFORMATIONAL PURPOSES**

I consent to the processing of my e-mail address and telephone number by the Management Academy of Applied Sciences in Warsaw (MANS) for MANS information purposes in accordance
with the provisions on personal data protection.

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**DECLARATION OF CONSENT TO THE PROCESSING OF EMAIL ADDRESS FOR MARKETING PURPOSES**

I consent to the processing of my e-mail address by the Management Academy of Applied Sciences in Warsaw (MANS) for the purposes of marketing MANS products and services (MANS newsletter) in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC and the Act of 18 July 2002 on the provision of electronic services.

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**DECLARATION OF CONSENT TO RECEIVING DECISIONS AND OTHER INFORMATION REGARDING STUDIES IN THE UNIVERSITY'S ICT SYSTEM**

I consent to receiving decisions concerning my person and other information in the University's IT system (Virtual University)\*.

In the event of resigning from receiving decisions in individual cases in the above manner, I will immediately inform the Management Academy of Applied Sciences in Warsaw (MANS), taking into account the risk that the decision will be deemed to have been delivered until the University receives information about the withdrawal of consent.

\*Virtual University - the University's IT system, which contains continuously updated class schedules, class materials, syllabuses, grades, responses to applications, the status of financial settlements, decisions on individual matters and all other necessary information concerning your studies.

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**DECLARATION OF CONSENT TO PUBLICATION OF AN IMAGE**

I, the undersigned ……………………………….......................... ......, , consent to the disclosure of my image in the form of photographs and film recordings recorded during my studies at the Management Academy of Applied Sciences in Warsaw (MANS) on the premises of MANS, made for promotional purposes, as well as archiving and publishing film recordings on the website and in social media from events such as conferences, inaugurations of the academic year, meetings organized by the University that take place on the premises of MANS and recordings of classes conducted by MANS lecturers using distance learning methods

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**STATEMENT**

In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), I declare that:

1. I have voluntarily provided my personal data and voluntarily consented to the processing of my personal data;
2. At the same time, I declare that I have been informed that:
	1. The controller of personal data is **the Managerial Academy of Applied Sciences in Warsaw (MANS), ul. Kawęczyńska 36, 03-772 Warsaw;**
	2. my personal data will be processed for the purposes of the recruitment procedure for studies and, in the case of admission to studies, for the purpose of documenting their course,
	as well as for use for statutory, archival and statistical purposes, in accordance with Art. 6 sec. 1 letter b and Art. 9 sec. 1 letter I\*\* of the general regulation on the protection of personal data;
	3. my personal data have been provided and will be processed pursuant to the provisions of the Act of 20 July 2018 - Law on Higher Education and Science to the extent necessary to implement the obligations arising from this Act, and the provision of this data itself is required by the provisions of generally applicable law;
	4. my personal data may be processed, depending on my consent, also for information or marketing purposes or access to the Virtual University portal based on my conscious and voluntary consent, and failure to provide the indicated data will prevent me from receiving the newsletter or marketing information from MANS or from using the Virtual University, respectively;
	5. the provision of data is voluntary, but necessary to achieve the purposes for which they were collected;
	6. the data will be made available only to external entities that have the statutory right to process them and only in cases specified by law, as well as to entities with which the university has concluded data entrustment agreements regarding the maintenance of the university’s IT system;
	7. I have the right to withdraw my consent at any time by sending an e-mail with a qualified signature to rodo-mans@mans.org.pl or by submitting a written declaration to the registered office of MANS. Withdrawal of consent does not affect the lawfulness of processing based on my consent prior to its withdrawal;
	8. my personal data processed for the purposes of implementing the provisions of the Higher Education Act will be stored for the period of time required by law;
	9. my personal data processed for information or marketing purposes or access to the Virtual University portal will be stored until I withdraw my consent, but no longer than for a period of 5 years from the date of its granting **.**
	10. I have the right to request from the administrator access to my personal data and,
	subject to the provisions of law: the right to rectify, delete, limit processing, object to processing, as well as transfer data;
	11. contact in matters related to the protection of personal data at the Managerial Academy of Applied Sciences in Warsaw (MANS) is possible at the email address iod@mans.org.pl
	12. my personal data will not be processed in an automated manner and will not be profiled;
	13. my personal data will not be processed for any purpose other than that for which they were collected;
	14. my personal data will not be transferred to a recipient in a third country or an international organization;
	15. I have the right to lodge a complaint with the supervisory authority, i.e. the President of the Personal Data Protection Office

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\* In the case of a declaration of participation by a minor, the declaration should be signed by both the person concerned and his or her legal guardian.

\*\* applies to candidates from outside Poland